

# THE ADMINISTRATOR

SECOND QUARTER 2007



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## A MESSAGE FROM THE SECRETARY



*Secretary Britt Cobb*

While the State Employees Combined Campaign will not officially launch until August 1, our SECC Committee has taken on a project that I hope all DOA employees will support.

Joined by the WOW! Working on Wellness Committee and the Female Employee Network, the SECC Committee has formed a team to participate in the 11th annual Susan G. Komen N.C. Triangle Race for

State Employees  
Combined Campaign  
*Partners in Giving*

the Cure. The funds that Team DOA raises not only will benefit vital breast cancer research, but also will count toward our Department's SECC fundraising goal.

The 5K Open Recreational Walk/Run will be held June 9 at Meredith College. To participate, visit [www.komennctriangle.org](http://www.komennctriangle.org) and click on Race for the Cure, then click on Teams. It is important to sign up as Team DOA to earn SECC credit.

The team online registration deadline is May 15. Please consider signing up as a walker, or help sponsor a walker under the Team DOA banner. For additional information, or help in registering, contact DOA's SECC Coordinator, Jill Warren Lucas, at 807-2496 or [jill.lucas@ncmail.net](mailto:jill.lucas@ncmail.net).

Regards,

*Britt Cobb*

## DOA HOT DOG COOKOUT CELEBRATES STATE EMPLOYEE APPRECIATION WEEK

Who says there's no such thing as a free lunch? All N.C. Department of Administration employees are invited to attend a Hot Dog Cookout from 11:30 a.m. to 1:30 p.m. Thursday, May 10, as part of State Employee Appreciation Week. Ice cream and cookies will be provided for dessert.

This perfect excuse to get outside and

enjoy the company of co-workers will be held at the Facility Management picnic area, 431 N. Salisbury St. Free parking will be available in Lot 75. Be sure to bring your DOA identification badge.

In case of rain, the picnic will be held in the shelter behind Facility Management at Landscape Services.





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## EMPLOYEE SPOTLIGHT: LEN HOEY, STATE ENERGY OFFICE

BY SUNNY NELSON, SEO

Len Hoey is a man who likes to save money.

As the State Energy Office (SEO) program manager in charge of the Utility Savings Initiative (USI), a lead-by-example program to reduce energy consumption and costs in state agencies by 20 percent over a five year period, Hoey has helped save the state – and North Carolina taxpayers – more than \$62 million in avoided utility costs. He is also helping to conserve the state's precious natural resources through the lowered energy use.

"With energy costs continuing to rise at record levels, the question becomes not 'Can state agencies afford these energy efficiency upgrades,' but 'Can state agencies afford not to become more energy efficient?'" said Hoey.

Such commitment has led to Hoey being recognized with an Administrator Extra Effort Award.

USI is the nation's first program of its

kind, created in 2002 through the endorsement of Gov. Mike Easley. More than 60 state agencies, public universities and community colleges now participate in the program, which calls for each agency to create an energy management plan to reduce energy use. Hoey and his staff of three assist participating agencies through performing energy audits, leading regional workshops, making site visits and providing one-on-one consultations.

"Participation in the Utility Savings Initiative simply makes sense when you look at the numbers," said Larry Shirley, State Energy Office director. "It's a guaranteed way to reduce energy consumption and costs as energy prices continue to climb. The more agencies can do now to diminish their energy use, the more they will save over time."

News of the program's success has spread



Len Hoey

nationally, and several other states are now looking to replicate it to achieve their own energy savings.

"Over the course of the program we have worked very hard to develop partnerships with, and provide support for, our liaisons in the agencies and universities," said Hoey. "It is their efforts that drive the success of the USI program. I believe they hate waste as much as I do."

## THREE DIVISIONS TO RELOCATE IN JULY

To meet the ever-increasing need for state parking spots, the Old Y Building at 217 W. Jones St., Raleigh, will be demolished this summer to make way for a new parking deck.

As a result, the Youth Advocacy & Involvement Office, Commission of Indian Affairs and Human Relations Commission will be moving to new offices at 100 E. Six Forks Road, Raleigh, effective July 1. Each Division will continue to use its assigned Mail Service Center numbers.



The Old Y Building



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## EMPLOYEE SPOTLIGHT: SHERYL CROMEDY AND DEXTER SCOTT, OFFICE FOR HISTORICALLY UNDERUTILIZED BUSINESSES

BY KAREN PARKER-RICHARDSON, HUB

Sheryl Cromedy and Dexter Scott have earned the respect of co-workers in the Office for Historically Underutilized Businesses (HUB) for their hard work and dedication. Now, they've earned Administrator Extra Effort Awards for their work outside of the office, where they serve as mentors and role models to youth as adult volunteers with the A.E. Finley YMCA Black Achievers Program.

"The Black Achievers Program has not only been instrumental in shaping the lives of the youth, but it has also enabled me to grow as an individual," Cromedy said.

Scott agreed. "Being an adult Black Achiever through this youth program enriches my life," he said. "It is imperative that we help youth gain the skills necessary for success in the workplace, which also helps them to become successful in other areas of their lives."

The Black Achievers Program exposes urban youth to higher academic and career choices. Adult volunteers represent a variety of area companies and organizations. Individuals commit to a period of time to perform community

outreach activities and are selected for their professionalism, character and dedication to community service.

Volunteers like Cromedy and Scott contribute a set number of hours towards mentoring, tutoring, career clusters, self-esteem workshops, personal counseling and family activities. Academic enhancement, another focus of the volunteers, allows them an opportunity to teach and encourage youth to achieve higher academic performance, prepare for college and provide insight to scholarship information.

Youth participants are required to plan fundraising activities, schedule and participate in community service projects, maintain a 2.0 GPA or better and must participate in at least 90 percent of membership meetings and community service activities. Youth in the program also participate annually in Youth

and Government, which is an integral part of the N.C. Youth and Legislative Conference.

HUB Deputy Director Rick Baskett praised Cromedy and Scott for their efforts associated with the Black Achievers Program. "I commend both Sheryl and Dexter for their participation with the organization and their commitment to our youth," he said.



*Sheryl Cromedy and Dexter Scott*

## TAKE THE 'BIKE TO WORK WEEK' PLEDGE



Commuters who make an online promise to bike to work, the bus stop or their carpool or vanpool Park-n-Ride lot at least once between Triangle Bike to Work Week, May 14-18, are eligible to win a bike and other prizes.

Promoted by GoTriangle.org, the goal of the campaign is to save 1,000 drive-alone commute miles. Bikers help to reduce

air pollution, congestion and stress for other commuters, as well as benefit from physical exercise.

To register or learn more about the program, visit [www.GoTriangle.org](http://www.GoTriangle.org). The website features useful tips on how to start a new bike commute, cycle safety and how to choose and maintain your bike.



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## CELEBRATE EARTH DAY EVERY DAY

In recognition of Earth Day 2007, the State Energy Office (SEO) recently encouraged citizens to use energy resources more efficiently to help preserve the environment and save on energy costs. To help accomplish this, the SEO offers these no-cost tips for reducing energy use this spring and summer:

- Use full washer loads when washing clothes or dishes, and use the air-drying cycle instead of the heat-drying cycle. When possible, avoid drying clothes during the hottest hours of the afternoon.
- Secure windows tightly to prevent air conditioning loss, and use shades and blinds to keep the sun out, especially on south-facing windows.
- Use ceiling fans when a room is occupied.
- Do not set your air conditioner thermostat at a colder setting than normal when you turn on the unit. It will not cool your home any faster and, if you forget to change the setting, can result in excessive cooling and unnecessary energy consumption.
- Turn down the temperature of your water heater to the warm setting (120 degrees). Place your gas water heater on “vacation” mode or turn off your electric water heater when you leave town for extended periods of time.
- Stop aggressive driving. You can improve your gas mileage by up to five percent around town if you avoid “jackrabbit” starts and stops by anticipating traffic conditions and driving gently.

### THE FOLLOWING LOW-COST MEASURES CAN ALSO HELP SAVE MONEY:

- Consider installing a programmable thermostat. Set the thermostat to 76 degrees when your home is occupied and 85 degrees when it is unoccupied.
- Install or replace worn weather stripping on exterior doors, windows and attic entry doors. Install foam outlet gaskets on exterior walls.
- When replacing incandescent lights, choose compact fluorescent light bulbs (CFLs). They use 75 percent less energy, last 10 to 13 times longer and do not add to your home’s cooling load as incandescent lights do.
- When replacing appliances, consider ENERGY STAR products, which use 10 to 50 percent less energy and water than standard models.

Additional energy-saving tips can be found on the SEO website at [www.energync.net/efficiency](http://www.energync.net/efficiency).

## HUMAN RESOURCES NEWS

### NEW EMPLOYEES

**Radu Mihai Rosu**, Office for Historically Underutilized Businesses  
**Merrie McCrowre**, State Capitol Police  
**Dennis Cafferty**, Agency for Public Telecommunications  
**Derick Proctor**, State Capitol Police  
**Hermione Ruffin**, Commission of Indian Affairs

**Jeffrey M. Davis**, State Capitol Police  
**Darrell L. Kirk**, Facility Management  
**Orvill Hatfield**, Veterans Affairs  
**Ronald C. Hyatt**, Facility Management  
**Steve Clarke Jr.**, Surplus Property  
**Robert Zimmers**, Secretary’s Office

### RETIREMENTS

**Patricia Merritt**, April 1, Facility Management  
**D.R. Murray**, April 1, State Construction Office  
**Lee Pascasio**, May 1, Veterans Affairs  
**Joseph Henderson**, May 1, State Property



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## DIVISION NEWS

### AGENCY FOR PUBLIC TELECOMMUNICATIONS

**Ivy Hoffman** will return to APT as executive director on May 7. In 2002, she was deputy director of the agency.

**Corey Root** left APT in March to begin what is planned as a two-year trip throughout Southeast Asia. Friends can monitor her travels and send good wishes by visiting her blog at <http://coreyography.typepad.com/>

### STATE CAPITOL POLICE

State Capitol Police special agent **Matthew Davis** and **Dasty**, SCP's explosive-detection dog, were featured in a March 24 "Jones Street" photo essay in the News & Observer. Click [here](#) to learn more about the explosive-sweep training exercise conducted at the Capitol.

Members of the State Capitol Police will participate in the May 31 Torch Run to benefit Special Olympics. Runners are seeking sponsors, and hats and T-shirts are being sold to raise funds. For information, contact **Altavis Pratt** at 919-733-4646 or [altavis.pratt@ncmail.net](mailto:altavis.pratt@ncmail.net).

### STATE CONSTRUCTION OFFICE

**William "Bill" Davis**, assistant director of the State Construction Office Design Review Section, received the Frank B. Turner Award at the 26th annual State Construction Conference. Given annually since 1983, the Turner Award recognizes a state government employee for dedicated public service and outstanding professional contributions to the built environment. One of 12 candidates considered for the honor, Davis has worked at the SCO since 1982.

### COUNCIL FOR WOMEN/ DOMESTIC VIOLENCE COMMISSION

Former director **Teresa Pell** left CFW/



*At his retirement luncheon, Joe Henderson (center; above photo) was presented the Order of the Long Leaf Pine by Susan Rabon and Franklin Freeman. He is joined at right by his wife, Brookie Henderson, who retired from Purchase & Contract in February 2005.*



DVC in February to return to the Office of the Attorney General. She led the Division during a period that has seen increased funding for domestic violence programs, a strengthening of laws that benefit and protect victims of domestic violence and a renewed focus on issues facing women in general.

### STATE ENERGY OFFICE

The **State Energy Office** presented its fourth annual N.C. Sustainable Energy Conference March 7-8 at the McKimmon Center in Raleigh. Senator **Tom Daschle**, special policy advisor with Alston & Bird, LLP, and former U.S. Senate majority leader, was the keynote speaker.

### FACILITY MANAGEMENT

**Prentis Dunlap** retired in February after more than 42 years of service to the Facility Management Division.

### GOVERNOR'S ADVOCACY COUNCIL FOR PERSONS WITH DISABILITIES

Gov. Mike Easley officially issued a letter of intent in February to redesignate the protection and advocacy system in North Carolina from **GACPD** to the non-profit Carolina Legal Assistance. If approved, the transfer will occur on July 1.

### HUB OFFICE

Congratulations to **Darin Nalls**, who was inducted into the Alpha Chi, National College Honor Scholarship Society, Shaw Chapter, in February. To be inducted, students must have a 3.25 GPA or above — a breeze for Nalls, who earned a 3.9.

**Bridget Wall** exceeded her fundraising goal of \$3,600 as a participant in the County Music Marathon, an April 28 race to benefit the Leukemia Society. This is her

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## DIVISION NEWS

first marathon, and her 34-member team collectively raised more than \$90,000.

**Radu Rosu** has joined HUB as the new Statistician. He is in the Compliance Section and will work directly with both state and local government entities to help them with their reporting efforts. His input will be invaluable to the HUB Office in compiling data, generating statistics and creating HUB quarterly and annual reports.

### HUMAN RELATIONS COMMISSION

The Human Relations Commission has a new website. Click [here](#) to visit the site, which features information on HRC's programs and services, as well as a link to the application for 2007-08 grants.

### HUMAN RESOURCES MANAGEMENT

After seven years in HR, **Cathy Green** left on April 30 to accept a position with

the Department of Juvenile Justice and Delinquency Prevention. She will spend a few weeks in orientation at the central office in Raleigh, but will be ultimately assigned to the C.A. Dillon School in Butner.

### COMMISSION OF INDIAN AFFAIRS

**Hermione Ruffin** has joined CIA as a Processing Assistant III in the Section 8 Housing Choice Voucher Program. Ruffin was formerly with the Raleigh Housing Authority and brings a broad range of housing experience with her to the commission.

### MAIL SERVICE CENTER

Visit the Mail Service Center's new website at [www.doa.state.nc.us/msc/](http://www.doa.state.nc.us/msc/). Updated MSC and courier listings are provided, along with a link to request bar code labels and advice on ways to reduce mailing costs and increase processing efficiency.

### MOTOR FLEET MANAGEMENT

Happy Birthday to the following MFM employees: **Richard Woodall** (April 20), **Greg Dunn** (April 21), **Sandy Holloway** (May 5), **Wayne Denton** (May 15) and **Lee Murphy** (June 28).

### DIVISION OF NON-PUBLIC EDUCATION

**Rod Helder's** mother, Beatrice Helder of Pennsylvania, passed away Easter morning. Family members gathered last December to celebrate her 90th birthday.

### STATE PROPERTY OFFICE

Longtime director **Joe Henderson** will celebrate his retirement on May 1 with 33 years of service to state government. **Alton Phillips**, who was recently promoted to General Real Estate Manager, plans to step down as well, effective June 1.

Welcome aboard! **Paul Wilson** joined SPO as a Real Property Agent for General

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## THE ADMINISTRATOR WORD SEARCH

The answers to each clue below can be found in the Spring 2007 edition of **THE ADMINISTRATOR**. Answers can be found on page 8.

### CLUES:

1. Commuter challenge set for May 14-18
2. Ran her first marathon April 28
3. Went back to college after 28 years
4. State Capitol Police's explosives detection K-9
5. Division to be redesignated to Carolina Legal Assistance
6. Featured food at Employee Appreciation Day cookout
7. New APT executive director
8. Retired director of State Property Office
9. Charitable event to benefit SECC
10. SEO's Administrator Extra Effort Award recipient
11. Got married on April 21
12. Will be demolished to make way for parking deck
13. Retired from Facility Management after 42 years of service
14. New employee in Secretary's Office
15. Celebrates birthday on May 4
16. Honor given to Williams "Bill" Davis

E	A	L	O	K	N	H	G	F	I	Z	J	G	P	K
W	L	D	L	P	L	A	O	V	K	O	R	S	R	E
T	C	T	Y	A	C	A	Y	T	E	B	R	Y	E	E
V	U	G	T	P	W	H	W	H	D	E	S	F	S	W
D	Q	R	D	A	O	T	E	N	M	O	T	G	T	K
A	U	H	N	F	B	N	E	M	E	N	G	X	I	R
S	H	F	F	E	D	E	I	G	I	M	I	S	S	O
T	V	M	L	E	R	Z	T	L	D	K	O	I	D	W
Y	A	L	R	C	T	A	A	T	H	I	M	K	U	O
N	W	S	J	R	T	S	W	D	O	X	R	P	N	T
J	O	V	E	R	I	W	A	A	R	L	U	B	L	E
N	B	B	L	L	W	J	B	E	R	N	R	X	A	K
F	O	P	L	E	N	H	O	E	Y	D	U	A	P	I
R	G	N	I	D	L	I	U	B	Y	D	L	O	H	B
S	P	E	R	O	S	F	L	E	G	G	A	S	T	C



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## DIVISION NEWS

Real Estate Section on March 5. He brings to SPO over 20 years of real estate experience.

Happy Birthday to the following SPO employees: **Bonnie Jones** (Feb. 4), **Joe Henderson** (Feb. 27), **Joy Wayman** (March 16), **Alton Phillips** (April 7), **Angie Gordon** (April 7), **Teresa Matthews** (April 15), **Paul Wilson** (April 19), **MaryJane Victor** (April 22), and **John Webb** (April 29).

## DIVISION OF PURCHASE AND CONTRACT

Condolences to **Yvonne Holley**, whose father J.D. Lewis Jr., passed away in February. Lewis was a pioneer broadcaster who went to work at WRAL-AM in 1947 as the state's first black radio announcer. He went on to serve as the first human resources director at Capitol Broadcasting Co. and as host of "Teenage Frolics," an "American Bandstand"-style Saturday show on WRAL-TV.

**Grant Braley**, former Purchasing Officer in Fiscal Management, has joined P&C as State Procurement Specialist II.

**Charlotte Battle** has returned to college to pursue a BA in public administration after 28 years! A junior attending Shaw University's College of Adult and Professional Education, she received a Bronze Award at the Awards Day ceremony on April 26. Bronze medals are awarded to students whose cumulative GPA is 3.25 to 3.49.

Purchasing Manager **Tim Lassiter** was elected to serve on the Carolina's Association of Governmental Purchasers' Board of Directors (2007-2008) during the group's March 7-9 annual conference, which was held in Durham.

## SECRETARY'S OFFICE

Please welcome **Robert Zimmers**, who joined the Secretary's Office April 2 as

Liaison for Productivity and Legislative Affairs. Zimmers comes to DOA from the Office of the State Auditor.

Service Awards were presented in April to **Rowanne Moore** (30 years), **Chrys Baggett** (30 years) and **Sheila Green** (10 years).

Happy Birthday! **McKinley Wooten** celebrated his birthday on April 6 and **Speros Fleggas** will mark his on May 4.

**Graham Lucas**, son of PIO **Jill Warren Lucas**, participated in the 37th annual Youth Legislative Assembly. He was a delegate in the Youth Affairs committee.

## YOUTH ADVOCACY & INVOLVEMENT OFFICE

About 240 students from across North Carolina – the largest group ever – participated in the 37th annual **Youth Legislative Assembly**. Delegates were sworn in by Wake County District Court Judge **Vinston M. Rozier, Jr.**, who served as a YLA delegate from Bladen County in 1993. Sponsored by the Youth Advocacy

and Involvement Office, YLA is an opportunity for North Carolina high school students to write, debate and vote on bills and share their views with legislators and other state government officials.

**Lisa Flint**, coordinator for the State Government Internship Program, was married to Ryan Morris on April 21 in Raleigh.

**Jeffery Walston** achieved 10 years of state government service, and **Nancy Richardson** achieved 25 years of state government service.

Child Advocates **Martha Lowrance** and **Trishana McKendall** attended the National Child Welfare League Conference in Washington, D.C. Feb. 26-28.

**Harriett Southerland**, Coordinator for the N.C. SADD (Students Against Destructive Decisions) Program, attended the National SADD State Coordinators Meeting in Seattle, Washington, Jan. 25-28.



*Shivani Sad, Sarah Core and James Pope (from left) are sworn in as Tri-Speakers of the Youth Legislative Assembly by Judge Vinston M. Rozier Jr.*

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## DIVISION NEWS-CONTACT LIST

Do you have good news you'd like to share with DOA colleagues?  
Please submit items to your Division Coordinator listed below.

Agency for Public Telecommunications  
Commission of Indian Affairs  
Council for Women/Domestic Violence Commission  
Division of Facility Management  
Division of Non-Public Education  
Division of Purchase & Contract  
Division of Surplus Property  
Governor's Advocacy Council for Persons  
With Disabilities  
Office of Fiscal Management  
Office of Historically Underutilized Businesses  
Human Relations Commission  
Human Resources Management  
License to Give Trust Fund Commission  
Mail Service Center  
Management Information Systems  
Motor Fleet Management  
Secretary's Office  
State Capitol Police  
State Construction Office  
State Energy Office  
State Property Office  
State Parking Systems  
Veterans Affairs  
Youth Advocacy and Involvement Office

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Governor Mike Easley, State of North Carolina

Secretary Britt Cobb, N.C. Department of Administration

Jill Warren Lucas, Director, Public Information Office

Jayce Williams, DOA Graphic Artist

1. BIKEWORKWEEK  
2. BRIDGETWALL  
3. CHARLOTTEBATTL  
4. DASTY  
5. GACPD  
6. HOTDOGS  
7. IVYHOFFMAN  
8. JOEHENDERSON  
9. KOMENWALK  
10. LENHOEY  
11. LISAFILINT  
12. OLDBUILDING  
13. PRENTISSUNLAP  
14. ROBERTZIMMERS  
15. SPEROSFLEGAS  
16. TURNERAWARD

ANSWERS TO WORD SEARCH: